



WIRELESS E-911 SERVICES BOARD

June 13, 2001

10:00 a.m.

Crowne Plaza Hotel
555 E. Canal Street
Richmond, Virginia 23219

Members Present:	Jerry Simonoff, Chairman	William Landsidle
	James McDonnell, Vice Chairman	Edward Coglio
	Thomas Hanson	Ralph Jones
	Melvin Breeden	Chief Henry Stanley
	Captain John Furlough	Robert Woltz
	Terry Hall	Sheriff Ron Oakes
Members Absent:	Chief Julian Taliaferro	
	David Apperson	
Staff Present:	Steve Marzolf, Coordinator	
	Mel Sheridan, Analyst	
	Brenda Bolton, Administrative Assistant	

CALL TO ORDER

Jerry Simonoff, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 10:00 a.m., Mr. Simonoff welcomed all in attendance.

ACTION AGENDA

Captain Furlough made a motion, seconded by Chief Stanley that the Board minutes of May 9, 2001 be approved as presented; passed 12-0-0.

Steve Marzolf gave a financial report on the status of the Wireless Fund (see attached).

Discussion took place regarding the requirement by two CMRS providers to have an executed service agreement prior to the implementation of Phase I service. Several PSAP managers expressed concern about being required to execute the agreements and the potential delay caused by this requirement. Mr. Woltz made a motion, seconded by Mr. Hall to pass a resolution to inform all participants (both PSAPs and CMRS Providers) that failure to execute a service agreement will not be considered as an acceptable reason to delay Phase I wireless implementation; passed 12-0-0.

Mr. Marzolf gave the Board an overview of the attached monthly updates from Alltel, Cingular, Ntelos, and US Cellular. Discussion took place regarding those providers not forwarding a monthly report. No further action needed at this time.

Mr. Marzolf made a presentation regarding Phase II PSAP Funding Guidelines. The presentation included staff recommendations of the items in the PSAP the Board should fund for Phase II. The Board elected to have a work group study the recommendations and provide a report at the next meeting. Staff also recommended that a consultant be hired to conduct a statewide study of the following:

1. Inventory and evaluate current equipment and data in each PSAP as it relates to wireless E-911.
2. Prepare options for each locality to implement wireless E-911 Phase II.
3. Provide contract vehicle that would allow localities to obtain consultant services for their individual wireless project management needs.

Mr. Hall made a motion, seconded by Mr. McDonnell to approve the staff recommendation for a study without the project management rider (item 3); passed 12-0-0.

OLD BUSINESS

FY02 Additional Submissions:

Mr. Woltz made a motion, seconded by Mr. McDonnell that the FY02 submission for Town of Blacksburg be approved in the amount of \$83,655; passed 12-0-0.

CMRS Sub-committee:

The CMRS Subcommittee reviewed FY02 Funding Submissions from Sprint PCS and Verizon. The committee recommended that the submissions be accepted as presented. Mr. Hanson made a motion, seconded by Mr. Hall that the FY02 funding submissions for both Verizon and Sprint PCS be accepted; passed 12-0-0.

The CMRS Subcommittee also reviewed the FY00 true-up documentation from Verizon. The documentation included costs incurred in FY98 and FY99 in addition to those incurred in FY00. It was reported to the Board that a motion to approve the FY99 and FY00 costs failed in sub-committee for lack of a second. The committee instead recommended that only the cost from FY00 be considered allowable and that the FY98 and FY99 cost be excluded from their approved true-up submission. Mr. McDonnell made a motion, seconded by Mr. Hall that the FY00 True-up for Verizon be accepted as recommended by the subcommittee; passed 11-1-0 (Woltz, nay).

NEW BUSINESS

As per attached letters, time extensions were requested from Clarke County, Frederick County and Spotsylvania County regarding the Phase I implementation deadlines. Mr. Hall made a motion, seconded by Mr. Hanson that the extensions be approved as submitted; passed 12-0-0.

With no other business to be discussed, the meeting was adjourned.

Respectfully submitted,

Brenda A. Bolton
Administrative Assistant
Public Safety Communications
Department of Technology Planning

Approved by Board: _____
(date)

**Department of Technology Planning
YTD Appropriations, Revenues, and Expenses
For the Period Ended: May 31, 2001
Fund 0928 -- Dedicated Special Revenue-Public Safety Communications**

Program (Layout): DTP0928

		Org 102 Program 71201 Expenses	Org 102 Program 71202 Expenses	Org 102 Program 71203 Expenses	Total Fund 0928
Appropriations/Revenues:					
90000	Total Appropriations	-	-	-	5,512,357.00
96100	Revenues	-	-	-	41,005,598.69
	Total Appropriations/Revenues				46,517,955.69
Expenses:					
E1100	Personal Services	130,186.22	-	-	130,186.22
E1200	Contractual Services	15,361.11	-	-	15,361.11
E1300	Supplies & Materials	8,268.17	-	-	8,268.17
E1400	Transfer Payments	94.00	3,650,601.16	1,200,577.23	4,851,272.39
E1500	Continuous Charges	7,933.22	-	-	7,933.22
E2200	Expendable Equipment	33,756.57	-	-	33,756.57
	Total Expenses	<u>195,599.29</u>	<u>3,650,601.16</u>	<u>1,200,577.23</u>	<u>5,046,777.68</u>
	Funds Remaining				<u>41,471,178.01</u>
Expenses by Month:					
	July	-	-	-	-
	August	-	-	-	-
	September	-	-	-	-
	October	12,765.45	-	-	12,765.45
	November	22,685.17	-	-	22,685.17
	December	9,539.69	-	207,106.32	216,646.01
	January	26,604.64	-	6,011.60	32,616.24
	February	21,797.45	1,694,120.76	79,877.00	1,795,795.21
	March	24,031.80	(2,934.50)	181,185.79	202,283.09
	April	52,572.05	1,520,484.05	347,530.33	1,920,586.43
	May	25,603.04	438,930.85	378,866.19	843,400.08
	June	-	-	-	-
	Total Expenses	<u>195,599.29</u>	<u>3,650,601.16</u>	<u>1,200,577.23</u>	<u>5,046,777.68</u>

Wireless E-911 PSAP Funding FY 2002 Request/Report Worksheet

PSAP: Town of BlacksburgTotal Request: \$ 83,655Date: May 14, 2001

Total Actual: \$ _____

Difference: \$ _____

Call load data:

Description	Last 12 months	Estimated	Actual
Total telephone calls handled by PSAP	131,450	131,450	
Total 911 calls handled by PSAP	9,183	9,183	
Total wireless 911 calls handled by PSAP	0	825	

Customer Premise Equipment Costs:

Equipment only used for wireless E-911:

Description	Estimated Cost	Actual Cost
Call Path Associated Signaling	35,000.00	
Install LECC (6) 911 Lines to PSAP	2,790.00	
Magic Version 2.5 MTS System	37,500.00	

Equipment with shared use for wireless E-911:

Formula

$$\frac{\text{number of wireless 911 calls}}{\text{total number of calls handled by equipment}} \times \text{equipment cost} = \text{amount of funding}$$

Estimated

$$\frac{825}{131,416} \times 81,129 = 383$$

Actual

$$\text{_____} \times \text{_____} = \text{_____}$$

Local Exchange Carrier Costs:

Description	Estimated Cost	Actual Cost
911 Trunks to PSAP (6 lines @ \$504/month)	6,048	

Personnel Costs:

Formula

$$\frac{\text{number of wireless 911 calls}}{\text{total number of telephone calls}} \times \text{personnel cost of call takers and dispatcher} = \text{amount of funding}$$

Estimated

$$\frac{825}{131,416} \times 307,921 = 1,933$$

Actual

$$\text{_____} \times \text{_____} = \text{_____}$$

60 Month Term Plan	Quantity	One-Time	Monthly
All Upfront Payment Option			
1. Call Path Associated Signaling (60 month Term)	1	\$35,000.00	\$0.00
2. 911 Trunks to PSAP from Salem and Staunton Tandems	6	\$2,790.00	\$504.00
3. Magic Version 2.5 MIS System	1	\$37,500.00	0.00
	OR		
Monthly Payment Option			
1. Call Path Associated Signaling (60 month Term)	1	\$0.00	\$695.00
2. 911 Trunks to PSAP from Salem and Staunton Tandems	6	\$2,790.00	\$504.00
3. Magic Version 2.5 MIS System	1	\$0.00	\$720.00

wireless

Trunk line
install
WLC
WLC
wireless

Town of Blacksburg
FY 2002 Request for Wireless Funds

Dispatchers 9 authorized (account 102-3101-502-1001)

	Adj for Anniv		
	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
Strout	24,557.23	7,266.56	31,823.79
Dowdy	28,670.54	7,949.64	36,620.18
Moore	24,680.83	6,900.26	31,581.09
Smith, B	23,961.94	6,984.50	30,946.44
Defriece	23,263.99	7,052.06	30,316.05
Metcalf	32,767.19	9,386.66	42,153.85
Nutter	26,645.29	7,613.34	34,258.63
Smith, K	30,555.03	8,263.16	38,818.19
Smith, M	24,193.75	7,209.36	31,403.11
	<u>239,295.80</u>	<u>68,625.54</u>	<u>307,921.34</u>

CLARKE COUNTY 911 COORDINATOR

100 NORTH CHURCH STREET
BERRYVILLE, VIRGINIA 22611
OFFICE (540)955-5106 FAX (540)955-4111
EMAIL fjurney@co.clarke.va.us

Department of
Technology Planning

MAY 21 2001

May 18, 2001

N. Jerry Simonoff
Chairman, Wireless E-911 Service Board
Richmond Plaza Building, Suite 135
110 South Seventh Street
Richmond, Virginia 23219-3931

Dear Mr. Simonoff,

The purpose of this letter is to inform you that on this date, Clarke County requested Wireless Phase 1 testing for the CMRS providers serving our county. Our LEC, Verizon has assured us that we are ready for the next step in this laborious journey. Hopefully our recent request for an extension for implementation of Phase 1 will be a short one.

Also on this date, we notified the same carriers of our plans to implement Wireless Phase 2. With the cooperation of all parties involved we hope to meet a target date of December 1, 2001. I, like you and the members of the board, pray that this task becomes easier as we work our way through it.

Please contact me if any other information is requested.

Sincerely,


Frank Jurney
911 Coordinator



COUNTY of FREDERICK, VIRGINIA

Department of
Technology Planning

DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS
5 North Kent Street, Winchester, VA 22601

MAY 21 2001

Robert T. Williamson
Sheriff

May 15, 2001

Gary Dubrueler
Director,
Frederick County
Fire and Rescue

Mr. Steve E. Marzlof, PSC Coordinator
Department of Technology Planning
Richmond Plaza, Suite 135
110 South Seventh Street
Richmond, Virginia 23219-3931

Dear Mr. Marzlof:

This letter is to request a six-month extension for Frederick County in regards to our Phase I implementation date. Frederick County had originally hoped to have Phase I implementation by January 1, 2001, but through no fault of our own, this date has passed.

We, Frederick County, have ordered our equipment as of January 11, 2001. This order was placed after waiting for Verizon to a contract as we had requested numerous times. We were informed that on May 9, 2001 they were going to install the trunk lines, Magic Software and other premise equipment. When they arrived they discovered that all of our equipment had not been order. This was not due to our error. Our account representative with Verizon failed to place the order for all of our equipment. At this time we are still waiting on its arrival and installation. We are waiting to get a date from Verizon for installation before we contact the wireless carriers.

I further request the ability to carry over unexpended funds into the next year.

If you need further information prior to forwarding this request to the Board, please let me know.

Sincerely,

Robin Gattshall
Frederic County Department of Public Safety Communications

**Spotsylvania County
Department of Emergency Communications**

Board of Supervisors

Emmitt Marshall
Benjamin Pitts
Mary Lee Carter
Tricia Messener
T.C. Waddy
Gary Jackson
Mark Cole



Director of Communications

PO Box 1146
Spotsylvania, Virginia 22553
(540) 582-7198 Fax (540) 582-5321

Department of
Technology Planning

JUN 11 2001

June 8, 2001

Mr. Steven E. Marzolf, FSC Coordinator
Department of Technology Planning
Richmond Plaza, Suite 135
110 South Seventh Street.
Richmond, VA 23219-3931


Dear Mr. Marzolf,

This letter is to request a six-month extension for Spotsylvania County in regards to our Phase I implementation date. Spotsylvania County had originally hoped to Phase I implementation by June 01, but through no fault of our own, this date is no longer attainable.

At this point, Spotsylvania County has requested final pricing from Verizon in order to release a Purchase Order. Verizon has stated final pricing will be provided by second week June 2001. Spotsylvania County has received information from each cellular vendor in our area and is in the process of validating this information. We are currently receiving wireless 9-1-1 calls on a seven-digit number.

If you need further information prior to forwarding this request to the Board, please let me know.

Sincerely,


John W. Brown
Director

Cc: Files